

Acorns Primary School PTA

Annual General Meeting: 3.30pm, 17th October 2023

Present:

Jennie Steenkamp, Gemma Harris (Chair) Vicky Bond Jones, Sarah Price (Treasurer), Paulette Milhofer, Michael Norman-Kime, Sophie Walton, Kath Watson, Catherine Wright, Hannah Young, Sarah Stokes (Secretary)

Four additional parents were also present

Chair's Report

Jennie Steenkamp thanked the whole school community for their support – committee, teachers and parents. The PTA's mission is to support the school, enhance the educational experience for the children while promoting fun.

Since becoming Chair with Gemma Harris, they have made some changes including trying to limit the environmental impact of the PTA and saving money. This has included making more use of social media and using platforms such as PTA portal for booking events, which has also reduced administration.

They have also tried to structure the way the PTA works using two Whatsapp groups; one for the committee and the other for people for volunteers who are happy to help out where they can. This has really helped in running events and activities with a large number of people volunteering their time, which they are grateful for.

Gemma Harris reiterated thanks and also spoke about the fundraising activity that has taken place this year.

Treasurer's Report

Sarah Price Treasurer and Michael Norman-Kime presented details of the previous year's finances (a slide deck will accompany these minutes with full details).

Funds raised

Big earning events:

- Summer BBQ - £1815.30
- Santa Trail - £1620
- Summer raffle £659.19

The total profit for the year was £7545.04

Contributions

90% of the money raised has been reinvested during the same school year.

A total of £6721.78 was spent during the year including:

- Furniture for classrooms - £2,043
- Coach trips - £760
- Science workshops - £388

Full account details can be made available to anyone wishing to see them.

Committee and constitution

It was agreed that no amendments to the constitution were needed

Appointment of office bearers

The following appointments were made:

- Gemma Harris as Chair, proposed by Jennie Steenkamp and seconded by Michael Norman-Kime
- Jennie Steenkamp as Chair, proposed by Gemma Harris and seconded by Michael Norman-Kime
- Michael Norman-Kime as Treasurer proposed by Gemma Harris and seconded by Paulette Milhoffer
- Sarah Stokes as Secretary proposed by Gemma Harris and seconded by Vicky Bond Jones

There are currently 12 committee members and 36 people who have volunteered to help. A form will be sent out to people on those groups to ask if they wish to change their support in any way so that the PTA has an up to date list of members and helpers

Upcoming activity

There is already a list of upcoming planned events including:

- Halloween Disco
- Santa Trail
- Christmas crafts
- Carols and mince pies

Chastleton House closes over the winter but it is hoped that further Chastleton Tea dates will be secured for the forthcoming year.

Next committee meeting dates:

- 16th November
- 12 December
- 11 January

Mrs Young closed the meeting by thanking the PTA for their continued support for the school.