

**Acorns Primary School PTA**  
**Annual General Meeting**  
**Wednesday 11<sup>th</sup> October 2020**  
**By Zoom, 4pm**

**Present:**

**Harriet Gladwin, Vicky Bond Jones (Chair), Annie Parmenter, Bryony Dyson, Annabelle Jones, Clare Collins, Paulette Milhofer, Sarah Stokes (minutes)**

**Minutes**

The main focus of the meeting was to discuss fundraising activity that can be delivered before Christmas.

**Takeaway evening**

Vicky had been looking for ideas from other PTA groups and talked about an idea of holding a takeaway curry night:

- Curries would be pre-ordered and paid for in advance and would be cooked, cooled, refrigerated and given out with heating instructions.
- Offer of 3 options - a meat, fish and veggie option along with rice, naan, poppadoms, chutney's etc. for £10 per person
- Include a pudding such as a chocolate brownie
- Pick up could be at Harriet's as we won't be able to do it on school grounds

Vicky said that costs from the other school that had done this were approx £4 a head, which if we get enough orders would make a good profit for the school.

Everyone agreed that this was a good idea. After discussion, it was agreed that £10 was a fair price for the amount of food and that we wouldn't want to increase it and risk pricing people out of participating.

We could promote it by emails from school, word of mouth, See Saw and posters.

We would ensure that food hygiene rules were followed and would include a food information leaflet with the takeaway with instructions on safely reheating rice.

It was agreed that we could spread the word more widely to neighbours who may also want to participate.

The following cooking roles were agreed:

Prawn curry – Vicky

Chicken curry – Harriet

Veggie curry – Bryony would ask Ben if we would do this.

Rice – Annie

Volunteers for sourcing ingredients etc. would be asked for nearer the time on WhatsApp.

**Action – Vicky and Harriet to put the menu together**

**Action – Clare would run it past Mrs Young**

**Action – Vicky would seek advice from Shane and see if he may also be willing to help**

### **Other activity**

Vicky said that a Zoom quiz was still a possibility before Christmas but would see how successful the takeaway idea is first.

Vicky and Harriet said they didn't plan to do a Christmas raffle. Sourcing raffle prizes would be difficult at the moment with Covid and parents may have less money this time of year. The plan instead is to do a silent auction in the new year.

Bryony asked whether we could do something that the children would enjoy before Christmas such as another bake sale with Christmas cookies etc. It was agreed that this would be a good idea to do in the last week of term. We would also still be giving a present (chocolate) to each pupil for Christmas.

We discussed the Summer term and whether we would be able to hold a Summer Fete. We won't know yet whether it's going to be possible but agreed to start planning what we can in January. Any bookings made would all need to have a cancellation clause should it not be able to go ahead.

Date of next meeting to be agreed.