

## **Acorns Primary School PTA**

**Annual General Meeting: 3.30pm, 24<sup>th</sup> November 2022**

### **Present:**

**Harriet Gladwin, Vicky Bond Jones (Chairs), Sarah Price (Treasurer),  
Jennie Steenkamp, Gemma Harris, Sophie Newman, Melissa Stewart,  
Paulette Milhofer, Abbie Allen, Hannah Young, Sarah Stokes  
(Secretary)**

### **Apologies:**

**Annie Parmenter, Louise Ball, Rebecca Norman-Kime, Kath Watson,  
Lisa Jewett**

### **Chairs Report**

Vicky Bond Jones and Harriet Gladwin thanked all PTA members for their support and commitment over the last year with a special thanks to Clare Collins as school rep for contribution and to Sarah Price and Sarah Stokes, Treasurer and Secretary respectively.

It has been a successful year for activities and fundraising with profit exceeding expectations. The key 2021 initiatives were as follows:

- Halloween Disco 2021 – this event was a learning curve and improved upon for 2022 with two separate events which made it easier to manage and more enjoyable for the children
- Christmas Santa Trail – this was enjoyed by everyone who took part and it was considered a success. It didn't make a huge profit which wasn't helped by the weather but fundraising will be improved upon for 2022 with sponsors sought for each Santa
- Carols and mince pies – a good opportunity for parents and carers to get together
- Easter Bonnet competition
- Ice Cream Fridays – led to a good profit with not much resource required
- Jubilee afternoon activity
- Summer BBQ and games – very successful. Special thanks to Shane Newman for his generous support
- Leavers Disco
- Chastleton Teas – good opportunity to raise funds outside of the school community

The total amount raised for 2021/22 was £6,593.03. This puts the PTA in a good position to support requests from the school for equipment as well as supporting families by subsidising coaches and events. This year the PTA has also been able to suggest and fund additional activities to support the curriculum such as the science workshops.

Suggestions for the PTA to help it run more smoothly in the future would be to have two groups of members. A core group consisting of key roles e.g. Chairs, Treasurer, Secretary and additional roles such as digital/marketing leads and another group of individuals who just want to help but not necessarily be a full PTA member and attend meetings etc.

Vicky and Harriet confirmed they will be stepping down as Chairs but will remain working members of the PTA. They will stay on as Chairs until the end of the calendar year with a gradual handover.

Mrs Young thanked Vicky and Harriet for their hard work and commitment from everyone at the school.

### **Treasurers Report and Accounts**

Sarah Price, Treasurer went through the report and accounts detailing monies raised and expenditure from September 2021 – 31 August 2022.

The total income for 2021/22 was £6,593.04 taken from a range of activities: The main earners were as follows:

- Chastleton Teas – Over £2,000 raised
- Summer Raffle - £1,375
- Summer BBQ - £1,562

Funds spent included:

- Coaches- approx. £2,000
- Classroom items (including furniture) £1,260

From September onwards the PTA has already made £2,400 from activities with an additional £2,700 spent on coaches and furniture for Class 3.

The accounts were approved at the meeting.

### **Appointment of office bearers for coming year**

Treasurer and Secretary were happy to continue with their positions for another year. No other members expressed an interest. New joint Chairs were nominated and approved. The following appointments were made:

- Chairs, Jennie Steenkamp and Gemma Harris were proposed by Vicky Bond Jones and seconded by Harriet Gladwin
- Treasurer, Sarah Price was proposed by Vicky Bond Jones and seconded by Harriet Gladwin
- Secretary, Sarah Stokes was proposed by Vicky Bond Jones and seconded by Harriet Gladwin

### **Review of the Constitution**

The only element of the constitution not adhered to was the timing of the AGM, which should have taken place before the end of October. It was agreed to amend the constitution for the AGM to take place in November. **Action for PTA Chairs**

## **Upcoming fundraising**

Vicky and Harriet detailed two activities planned before the end of term:

- 1) 13<sup>th</sup> December – carols, mince pies and mulled wine in the school playground at 3.30pm

In addition to the previous year, there would be a bottle/Jam Jar tombola, lucky dip and splat the elf stalls. Bottles will be donated by families on an own clothes day. Bottles can be alcoholic or non-alcoholic.

If wet, the event could move inside.

Donations of mince pies and mulled wine will be sought from local businesses.

- 2) 10<sup>th</sup>/11<sup>th</sup> December – a Santa trail around the village

This year Santa's were being sponsored leading to a significant amount raised prior to the trail taking place.

Maps will be downloaded and paid for by text this year eliminating the need to PTA members to staff it over the weekend. Thank you to Rebecca for arranging.

It was agreed that further arrangements would be discussed outside of the AGM meeting.

## **AOB**

None

**Next meeting:** TBC